

## AGENDA

FOR A REGULAR MEETING ON MONDAY, SEPTEMBER 20, 2004  
OF THE BOARD OF COUNTY COMMISSIONERS OF CLEVELAND COUNTY  
CLEVELAND COUNTY FAIRGROUNDS 9:00 A.M.  
605 E. ROBINSON NORMAN, OKLAHOMA 73071

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve minutes of the Regular Meeting of September 13, 2004.
- E. Bid Openings: (State Law requires bids be opened in an open meeting of the Board of County Commissioners.)
  - 1. Accept, Award, and/or Reject County Bid #DA-1243 – The Purchase and Tabbing of Legal Size, End and Top Tab Folders for the District Attorney’s Office.
- F. Old Business:
  - 1. Award and/or Reject County Bid #CT-1241 – Imaging and Mailing of approximately 100,000 each, 2004 Tax Statements for the County Treasurer.
  - 2. Award and/or Reject County Bid #CT-1242 – The purchase of two (2) Laser Printers for the Cleveland County Treasurer’s Office.
- G. New Business:
  - 1. Discussion, Consideration, and/or Action to Approve the Proposal for the Contractor (Nashert) to extend the fire sprinkler system to the areas of the courthouse not currently shown at the Cleveland County Courthouse Renovations and will be paid for out of the courthouse renovation fund.
  - 2. Discussion, Consideration, and/or Action to Approve the Renewal of the Contract between Cleveland County and Alcohol and Drug Testing, Inc. (ADTI) to manage drug and alcohol testing program for FY2005.
  - 3. Discussion, Consideration, and/or Action to Approve the Application from Oklahoma Natural Gas Company for Permit-Utility Line Installation – 440 Feet of SMLS B 10.79#.237 TF w/2040 Pipe Clad Gas Piping. Work being performed due to leakage on existing pipeline. Location: NE ¼ Sec. 11-T6N-R1W and NW ¼ Sec. 12-T6N-R1W.

4. Discussion, Consideration, and/or Action to Approve the Proclamation to Proclaim the fourth Monday in September, as Family Day - A Day to Eat Dinner With Your Children.
5. Discussion, Consideration, and/or Action to Approve the Maintenance and Service Agreement between the Cleveland County Treasurer and DataTel, Inc., for computer operational technology support on software and hardware beginning October 1, 2004, and ending on September 30, 2005, at a rate of \$750.00 per month for a total of \$9,000.00 for the year.
6. Discussion, Consideration, and/or Action to Approve the Maintenance Agreement between the Cleveland County Treasurer and Summit Mailing & Shipping Systems on new Postal Scale, IJ65AL/SE37IJ, Model MEZ37AL. To be billed quarterly at \$123.75 per quarter for a total annual agreement of \$495.00. Agreement to begin after ninety day warranty and there will be a credit on trade-in of old postal equipment.
7. Discussion, Consideration, and/or Action to Approve the Maintenance Agreement between the Cleveland County Treasurer and Summit Mailing & Shipping Systems on new auto feed Digital Mail Machine, model IJ65AL with five (5) pound scale at \$135.00 per quarter for sixty-nine months at a total annual cost of \$540.00. Agreement to begin after ninety day warranty and a credit will be given on trade-in of old postal equipment.
8. Discussion, Consideration, and/or Action to Approve the Contract Agreement between the Cleveland County Treasurer and Neopost Leasing on Digital Meter, model IJ65BAI at \$135.00 per quarter for sixty-nine months at a total annual cost of \$540.00. Agreement to begin once the mail machine is installed.
9. Discussion, Consideration, and/or Action to Approve the Resolutions Disposing of Equipment as follows:
  - a. SP102-1 Hon Black Leather Chair – 2091 SR 11T
  - b. SP102-2 Hon Black Leather Chair – 2091 SR 11T

(The above items are from Purchasing and were transfer to Building Maintenance and District #3.)
10. Approve the July and August, 2004, monthly reports of Shari Kenny, Health Department.
11. Approve the following Blanket Purchase Orders:
  - a. General Fund

|               |                         |    |          |
|---------------|-------------------------|----|----------|
| 05-1555 – SM2 | Massco, Inc.            | \$ | 2,500.00 |
| 05-1627 – A4  | West Group Payment Ctr. |    | 6,000.00 |

b. Highway Unrestricted Fund

|               |                               |          |
|---------------|-------------------------------|----------|
| 05-1564 – T2B | Okla. Dept. of Transportation | 1,716.66 |
| 05-1585 – T2A | Certified Laboratories        | 750.00   |
| 05-1600 – T2A | Ace Hardware                  | 750.00   |
| 05-1601 – T2A | C & M Distributing Co.        | 750.00   |
| 05-1602 – T2A | Kirby-Smith Machinery         | 750.00   |
| 05-1603 – T2A | Steve’s Wholesale Dist.       | 500.00   |
| 05-1604 – T2A | Weldon Parts, Inc.            | 750.00   |
| 05-1619 – T2A | Delco Tools & Equipment       | 1,500.00 |

c. Health Department Fund

|               |                                |          |
|---------------|--------------------------------|----------|
| 05-1633 – MD2 | LABSCO Medical/Laboratory Sup. | 2,500.00 |
|---------------|--------------------------------|----------|

12. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

|               |               |
|---------------|---------------|
| 05-0390 – B2B | 05-0061 – T2A |
|               | 05-0330 – T2A |

13. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY04/05

|                                       |               |
|---------------------------------------|---------------|
| a. General Fund                       | \$ 339,536.35 |
| b. Highway Fund                       | 100,934.71    |
| c. Health Fund                        | 109,889.42    |
| d. Sheriff’s Service Fee              | 3,686.81      |
| e. Sheriff’s Revolving Fund           | 8,188.31      |
| f. Sheriff’s Commissary Fund          | 1,450.55      |
| g. County Clerk’s Preservation        | 4,555.00      |
| h. Treasurer’s Certification Fee Fund | 110.00        |
| i. Fair Board Fund                    | 1,922.64      |
| j. Safe Room Grant Fund               | 3,051.21      |

FY03/04

|                 |              |
|-----------------|--------------|
| a. General Fund | \$ 18,267.70 |
| b. Health Fund  | 10,649.00    |

H. Miscellaneous Discussion.

I. Adjourn.

Date posted: September 16, 2004

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County Clerk